

# Senior Estates Golf & Country Club

## BOD Executive Session

Tuesday, Oct 22, 2024 – 1:00 pm

Card Room

Purpose: Bylaws 5.5-10C Collection of unpaid fees

## Board of Directors Meeting

Tuesday, Oct 22, 2024 – 1:30 pm

Auditorium – Listen In (425) 666-4290

### AGENDA

Call to Order

Pledge of Allegiance

Presidents Address

Treasurer/Budget Committee Report

Reports of Officers, Board Members, and Standing Committees

Open Mic – Comments on Motions

Motions

Open Mic for Members' Comments

Announcement of Next Meeting

Adjourn Meeting

### MOTIONS:

#### Motion #1

##### 2024.1022.TreasurersReport

**Treasurer Allan Lindberg** - I move to **approve** the treasurer's report as presented.

#### Motion #1.1

##### 2024-1022.2 Treasurer:

**Treasurer Allan Lindberg** - I make a motion to transfer \$2,319.24 for two items. First is Valley Roofing for the balance due to restaurant roofing/gutter/facia repairs performed on August 1st in the amount of \$1,021.50. Second to CoolSys for repairs on August 8, to the FR# Restaurant-Appliances & Equipment for \$2,319.24.

## Motion #1.2

### 2024-1022.3 Treasurer:

**Treasurer Allan Lindberg** - I make a motion to transfer from the Reserve Fund to the Operating Fund for the following to cover the expenses paid for from the Operating Fund.

Inv Date	Vendor Name	Inv#	Description	Amt Pd	
02/27/24	OES, LLC	E00337	Landpride PD25 Post Hole Digger & 317-030A 6" semi dbl fit agr PD1	\$ 2,790.82	NEW
03/01/24	OES, LLC	E00241	3-part blade attachment for Drainage Project	\$ 2,031.51	NEW
03/26/24	Northside Electric	118034	Safety Lighting in the tunnel & around the facilities	\$ 5,447.83	NEW
04/19/24	Ugate West LLC	101310	Jacobsen LF128 thatching machine (23-071)	\$ 2,700.00	NEW
07/14/24	Integrated Solutions	20131	install cameras at the Auditorium	\$ 3,312.00	NEW
			<b>submit for approval at 10/22/24 BOD meeting for transfer from Working Capital</b>	<b>\$ 16,282.16</b>	

## Motion #1.3

### 2024-1022.3 Treasurer:

**Treasurer Allan Lindberg** - I make a motion to approve the transfer from the Reserve Fund to the Operating Fund for the additional expenses incurred on the Gazebo Project.

06/08/24	McGraw Structural Engineering	000157	Review & report on the structural integrity of the Gazebo	\$ 560.00	REMOVE	Gazebo
08/12/24	CJ Hansen Company Inc	5272	secure utilities Gazebo	\$ 1,315.72	REMOVE	Gazebo
08/27/24	Northside Electric	123658	d/c power to the Gazebo & safe off the circuit	\$ 585.00	REMOVE	Gazebo
			<b>submit for approval at 10/22/24 BOD meeting</b>	<b>\$ 2,460.72</b>		

These are the additional gravel expenses that will be transferred from Reserves as part of the RV Gravel Project, which does not need BOD approval. This is just an FYI.

02/09/24	Crabtree Rock Co	634096	gravel for RV Lot	\$ 400.80
01/18/24	Highway Fuel	101-40882-01	rock/gravel for drains	\$ 933.80
01/01/24	Highway Fuel	101-40703-01	rock/gravel for RV Lot maintenance	\$ 1,047.20
03/22/24	Crabtree Rock Co	638379-426	gravel for repairs in the RV Lot	\$ 1,551.71
04/12/24	Crabtree Rock Co	4/8-4/12/24	gravel for repairs in the RV Lot	\$ 1,156.57
			<b><i>being transferred from Reserve for an approved Gravel Project</i></b>	<b>\$ 5,090.08</b>

## Motion #2

### 2024.102.MarketingSignage

**Marketing Director Kim Farquharson:** I move **to approve** the following Scope of Work for the new signage project:

- Remove entrance Wayfinder signs at the east and west entrances
- Remove sign panels & brick pillars from the center island.
- Add a Monument Sign at the west entrance
- Replace the Pro Shop sign
- Add the Senior Estates Golf & Country Club sign near Auditorium

**Discussion:** *Approving the Scope of work allows us to ask for final bids for the work needed. To receive a permit for the Main Monument sign, the pillars of the old sign must be removed.*

## Motion #3

### 2024.102.ReaderBoard

**Marketing Director Kim Farquharson:** I move **to approve** the subscription for 3 digital reader boards.

**Discussion:** *The original intent of these digital boards was to have the ability to control them remotely and program them with different content. Several things derailed this, but we want to return to that original purpose. Each board has its 'player' which controls that particular board. The 'control players' themselves are free, and the service is a subscription.*

## Motion #4

### 2024.1022. Schedule of Fine

**Director Andrew Nordby:** I move **to post** [2024-1022 Schedule of Fines revised document](#) as a standalone document.

**Discussion:** *This removes it from the Enforcement Resolutions Document and makes it stand alone.*

## Motion #5

### 2024-1022 Delete Bylaws 10.1-2

**Director Andrew Nordby:** I move to post 2024-1022. Delete Bylaws 10.1-2

~~The Schedule of Fines is a stand-alone document that may be updated with Board of Director Approval. 12-20-2022]~~

*Discussion:* This is removing this line from the Bylaws as it is redundant.

## Motion #6

### 2024-1022 Delete Bylaws 10.1-3

**Director Andrew Nordby:** I move to post 2024-1022. Delete Bylaws 10.1-3

~~“Bylaws 10.1-3 The current Schedule of Fines are found at the end of the Enforcement Resolutions”.~~

*Discussion:* This is removing this line from the Bylaws as it is redundant.

## Motion #7

### 2024-1022 Violation Notice Document

**Director Andrew Nordby:** I move to approve 2024-1022 Violation Notice documents: Courtesy notice, Warning letter, Fine letter

*Discussion:* These three documents have been vetted by our attorney so we can properly serve notice and collect fines. The recipient is put on notice twice prior to fines being attached to their property. They have the option to fix the issue, make plans to resolve the issue, or request a

## Motion #8

### 2024-1022 Remove from Table Motion 2024.0924.OfficeHours

**VP Marilyn Sbardellati:** I move to remove from the table motion **2024.0924.OfficeHours** and bring it to the floor for discussion.

#### **2024.0924.OfficeHours**

*VP Marilyn Sbardellati moves to require our administrative office be open and accessible to our members Monday through Friday, (5 days)*

ROBERTS RULES: A motion must be made to **take from the table a motion**. Some key points:

- It must be seconded,
- It isn't debatable (meaning no discussion)
- It cannot be amended,
- It requires a majority vote,
- And it cannot be reconsidered.

➤ **If it receive majority vote:** President restates the tabled motion, and we go directly into discussion.

➤ **If the motion to take from the table does not get a majority vote,** the motion is dead. It can be brought up again but as a new motion.